



Construction Project Manager, Evening Star Joinery

Harbor Springs, MI

Who We Are: Evening Star Joinery has been an established high-end custom home builder and general contractor in the Northern Michigan area for over four decades. We seek to better the built environment and utilize the most advanced building science-based techniques. With over twenty employees, we cover all aspects of the building scope from masonry to finish work, including our own in-house millwork and cabinet shop. We value our employees and the community in which we reside. Evening Star Joinery is an equal opportunity employer, and women and BIPOC are encouraged to apply. *Partial relocation allowance will be considered for the right candidate.*

Mission and Values:

Evening Star Joinery works to merge age-old craft with modern day building science and technology, uplift our community and build a more resilient future.

- We value our relationships
- We commit to operational efficiency
- We represent the communities in which we work
- We seek to employ the friendliest building materials
- We embrace the challenges of building in our climate
- We are always learning

The Position: Evening Star Joinery is seeking an experienced **Construction Project Manager** to join our team. This position will be located in Harbor Springs, MI.

Our clients appreciate our level of craft, our attention to detail, and our commitment to the use of sustainable, high-efficiency and high-quality materials. As a Construction Project Manager, you will manage residential and light commercial projects. We are looking for someone with similar values and beliefs who can translate his/her/their expertise and skills to our growth initiatives. Extensive project management experience is a must, and experience in the construction industry preferred. You will be responsible for overseeing multiple projects at once and communicating directly with our in-house Operations, Design, and Accounting teams as well as clients and subcontractors on custom residential projects.

Duties and Responsibilities:

- Oversee high-end residential and light commercial construction projects from conception to completion

- Work closely with clients, design team, subcontractors and other stakeholders to ensure deliverables
- Review the project in-depth to schedule deliverables and estimate costs
- Negotiate terms of subcontractor work order agreements, draft subcontracts, and obtain permits
- Oversee all on-site and off-site construction to monitor compliance with plan specifications, building and safety regulations
- Coordinate and direct site supervisor/lead carpenter and subcontractors
- Prepare internal and external reports pertaining to job status
- Ensure quality construction standards and the use of proper construction techniques

Skills, Knowledge and Requirements:

- 3-5 years in Project Management (required)
- Extensive construction experience is preferred
- Excellent oral and written communication skills
- Ability to critically approach multi-faceted issues while weighing the interest of many stakeholders
- Leading through mission and values
- Proficient computer skills (Microsoft programs and project management software)
- High level of professionalism
- Ability to set, coordinate and accomplish multiple competing priorities

Benefits:

- \$65,000-\$85,000, starting salary commensurate with experience, with the potential addition of profitability bonuses
- Simple IRA, employer matching
- 100% covered Health insurance for employee and spouse/family
- Paid Time Off
- Paid Sick Time
- Clothing and Tool allowance
- Vision insurance
- Dental insurance
- Continued training

Job Type: Full-time

An Affirmative Action/Equal Opportunity Employer